



Chris Christie
Governor

Kim Guadagno
Lt. Governor

Allison Blake, PH.D., L.S.W
Commissioner

JOB VACANCY POSTING

POSTING #:	055-14	ISSUE DATE:	April 30, 2014
TITLE:	HEAD BUS DRIVER	CLOSING DATE:	May 14, 2014
LOCATION:	Department of Children and Families (DCF) Office of Education DCF Regional School – Cape May Campus 131 Crest Haven Road Cape May Court House, NJ 08210		
POSITIONS:	1	RANGE:	R12
DISTRIBUTION:	STATE WIDE	SALARY:	\$34,032.56 - \$47,565.77

SCOPE OF ELIGIBILITY: Opportunities are subject to current promotional and hiring restrictions.

SPECIAL NOTE: Must be able to operate a small (S2) school bus. Ability to physically lift, move and position clients as needed.

DEFINITION: Under the Regional Coordinator of Transportation, Department of Children and Families, functions as the extended line authority of the Regional Coordinator of Transportation to maintain adequate and appropriate services provided to students on a local basis. Has charge of and supervises the operation, maintenance, scheduling, and reporting of all vehicles assigned to specific locale, and the hiring and supervision of drivers; does related work as required.

REQUIREMENTS

EXPERIENCE: Two (2) years of experience in transportation and/or traffic control work involving the operation, maintenance, and scheduling of buses or other systems of personnel transport.

NOTE: Ability to physically lift, move, and position clients as needed.

LICENSE: Appointees will be required to possess a valid New Jersey Commercial Driver's License (CDL) with Passenger and School Bus (P & S) Endorsement issued by the New Jersey Motor Vehicle Commission.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

Electronic Filing:

Forward a cover letter, resume, and include a copy of a valid New Jersey CDL with P & S endorsements electronically to:

Jennifer.Dowd@dcf.state.nj.us.

Include the Job Posting # in the subject line of your email.

Alternate Filing:

If unable to file electronically applicants may forward a cover letter, resume and include a copy of a valid New Jersey CDL with P & S endorsements (including Job Posting #) to:

Ken Candelori, Personnel Coordinator
Department of Children and Families
Office of Human Resources
P.O. Box 717
Trenton, NJ 08625